



Children, Youth and Families Department  
Child Care Licensing  
SURVEY REPORT

#### Facility

**Name:** YDI Heights Head Start **License Number:** 90506  
**Address:** 2520 Virginia NE, Albuquerque, NM 87110  
**Phone:** 5052127318 **Fax:** N/A **E-mail:** N/A

#### License Information

**Type:** 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 05/01/2018 **Expiration Date:** 04/30/2019

#### Capacity

**Over Age 2:** 82 **Under Age 2:** 41 **Night Care:** **Playground:** 33  
**Square Footage:** N/A

#### Census

**Over 2:** 52 **Under 2:** 18

#### Classrooms

**Number of Classrooms:** 6

#### Days and Hours of Operation

<b>Monday</b> 7:30 AM - 2:30 PM	<b>Tuesday</b> 7:30 AM - 2:30 PM	<b>Wednesday</b> 7:30 AM - 2:30 PM	<b>Thursday</b> 7:30 AM - 2:30 PM	<b>Friday</b> 7:30 AM - 2:30 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

#### Inspection

**Date:** 03/07/2019 **Time In:** 9:36 AM **Time Out:** 2:00 PM **Purpose:** Annual

#### Licensure

8.16.2.11 A Types of Licenses	N/A
8.16.2.11 B Renewal of License	N/A
8.16.2.11 D Non-transferable Restrictions of License	N/A
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	N/A
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	N/A
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance

Administrative Requirements (*continued*)

## 8.16.2.21 C Incident Reporting Requirements

N/A

## Administrative Requirements

## 8.16.2.22 A Administrative Records

Compliance

## 8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

## 8.16.2.22 C Policy and Procedures

Not Inspected

## 8.16.2.22 D Family Handbook

Not Inspected

## 8.16.2.22 E Children's Records

Compliance

## 8.16.2.22 F Personnel Records

**Non-compliance**

*From the review of staff records, it was determined that 7 out of 25 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

*Corrective Action Plan*

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 04/06/2019

## 8.16.2.22 G Personnel Handbook

Not Inspected

## Personnel &amp; Staffing

## 8.16.2.23 A Personnel and Staffing Requirements

Compliance

## 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training (5)*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 04/06/2019

## 8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

## Services &amp; Care of Children

## 8.16.2.24 A Guidance

Compliance

## Services & Care of Children *(continued)*

8.16.2.24 B Naps or Rest Period	Compliance
8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	<b>Non-compliance</b>

*The child care center does not provide children in the Preschool H2 room(s) activities that encourage children to be active in the learning process and to experience a variety of developmentally appropriate activities and materials. Sensory table is empty.*

### *Corrective Action Plan*

*The schedule of activities will be modified to include a variety of developmentally appropriate activities.*

Regulation: 8.16.2.24.I.3.

Date to be Completed: 04/06/2019

8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wading and Water	N/A
8.16.2.24 L Field Trips	N/A

## Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

## Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
---------------------	------------

**Health & Safety Requirements (continued)****8.16.2.26 B First Aid Requirements****Non-compliance**

*The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).*

*Corrective Action Plan*

*All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).*

Regulation: 8.16.2.26.B.1.

Date to be Completed: 04/06/2019

**8.16.2.26 C Medication**

N/A

**8.16.2.27 A-D Illness Requirements for Centers**

N/A

**8.16.2.28 A-H Transportation Requirements for Centers**

N/A

**Buildings, Grounds & Safety****8.16.2.29 A Housekeeping****Non-compliance**

*The Premises are not in good repair as evidenced by Ceiling tiles in Hallway, H1, H2, H4, and H5 are stained.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The premises in the H2 are not safe in that electrical cords are hanging from top of shelf to outlets on wall.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The premises in the H2 are not safe in that there are items stored throughout the classroom.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

**8.16.2.29 A Housekeeping (continued)****Non-compliance**

*The premises in the H3 are not safe in that power cord for cd player is not secured.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The Fixtures are not in good repair as evidenced by the storage closet in the south hallway has a loose door handle.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The furniture in the boys restroom are not clean as evidenced by the toilets are unclean.*

*Corrective Action Plan*

*Cleaning will be completed and a schedule for routine cleaning will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The premises in the playground are not safe in that there is an accumulation of trash and debris .*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The Toys are not in good repair as evidenced by basket ball goal is in disrepair. Backboard is worn and no longer attached.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

*The Premises are not in good repair as evidenced by red couch in H2 has worn edges.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

*(continued)*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 04/06/2019

---

8.16.2.29 B Pest Control Compliance

---

8.16.2.29 C Mechanical Systems Compliance

---

8.16.2.29 D Water and Waste Compliance

---

8.16.2.29 E Lighting, Lighting Fixtures and Electrical Compliance

---

8.16.2.29 F Exits and Windows Compliance

---

8.16.2.29 G Toilet and Bathing Facilities **Non-compliance***The bathroom for girls is not functional.**Corrective Action Plan**The center will make necessary changes to the bathroom to ensure it is accessible and functional.*

Regulation: 8.16.2.29.G.3.

Date to be Completed: 04/06/2019

---

8.16.2.29 H Safety Compliance **Non-compliance***The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.**Corrective Action Plan**An annual fire inspection will be requested from the fire authority having jurisdiction over the center.*

Regulation: 8.16.2.29.H.3.e.

Date to be Completed: 04/06/2019

*The center failed to conduct a fire drill for the month(s) of August 2018, September 2018, November 2018 and January 2019.*

Regulation: 8.16.2.29.H.2.

Date to be Completed: 04/06/2019

---

8.16.2.29 H3(f)(i)(k) Safety Compliance Compliance

---

8.16.2.29 J Pets N/A

---

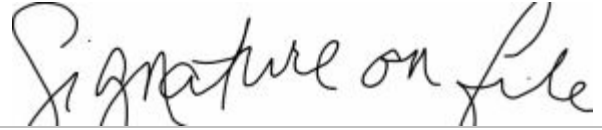
Additional Comments*None*

## Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Helen Waldorf*



Facility Representative: *Julie Bejavano Chavez*